

**ATTORNEY-CLIENT AGREEMENT**

This ATTORNEY-CLIENT AGREEMENT ("Agreement") is entered into by and between \_\_\_\_\_ (Client) and ZHANG & ATTORNEYS, L.P. (Attorney).

1. **SCOPE AND DUTIES:** Client retains Attorney to provide legal services in connection with Consular Processing under the employment-based with an approved I-140 petition for \_\_\_\_\_ ONLY. Attorney will be responsible for preparing the interview document and all legal forms. This Agreement does not obligate Attorney to provide services in connection with any appeal to any administrative board or any judicial courts or any interview to US Consulate abroad.
2. **GUARANTEE OF PROFESSIONAL COMPETENCE:** Attorney agrees to use due diligence in furthering Client's best interests under the laws. Attorney is liable to Client for Attorney's negligence or incompetence. However, Attorney makes no guarantee of the outcome of the case.
3. **LEGAL FEES:** Client agrees to pay for the legal services as follows: Upon execution of the Agreement, Client must pay a non-refundable One Thousand Eight Hundred Dollars (\$1,800.00) for one person, Two Thousand and Five Hundred Dollars (\$2,500.00) for two persons, or Three Thousand Dollars (\$3,000.00) for three persons to Attorney as attorney's fees. This covers all legal fees and costs Attorney may incur in this representation for Client, except as is otherwise provided herein.
4. **COSTS AND EXPENSES:** Attorney is authorized to incur reasonable costs and expenses in express mails to expedite the preparation of Consular Processing, for which Client shall be responsible and payable to Attorney upon receipt of invoices from Attorney.
5. **MODIFICATIONS:** Any modification of the Agreement must be in writing and signed by Client and Attorney.
6. **PRIOR AGREEMENTS:** This Agreement incorporates all prior agreements and understandings between Client and Attorney.
7. **EFFECTIVE DATE:** This Agreement shall become effective when both Attorney and Client sign it and upon Attorney's receipt of the fees as listed in clause 3 above.
8. **GOVERNING LAW AND JURISDICTION:** This Agreement shall be governed and construed under the laws of the State of Texas. Client consents to the jurisdiction of the State of Texas and the venue of Harris County, Texas for any litigation regarding this Agreement.
9. **FILING FEES:** Client agrees to pay all government filing fees to Zhang & Attorneys, L.P. at the time of filing, including, but not limited to:  
*Consular Processing: \$720.00 each person for employment-based application*

*Security surcharge: \$74.00 each person*

*Affidavit of Support: \$88.00 if needed*

We usually do not accept filing fee payments via credit card except in extreme situations.

NOTE: All USCIS fees are subject to change without notice.

Client acknowledges that Client has fully read and understood Agreement. By signing Agreement, Client hereby agrees to the terms and conditions set forth herein.

### **Client Contact Information**

Client Name: \_\_\_\_\_

Contacted Attorney Name: \_\_\_\_\_

Client Day Time Phone Number: \_\_\_\_\_

Client Home Phone Number: \_\_\_\_\_

Client Email Address: \_\_\_\_\_

Client Alternative Email Address: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Attorney Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Credit Card Payment**

For credit card payment form for attorney fee [click here](#).

### **Mail-in Payment**

Please kindly make your check payable to Zhang & Attorneys, L.P., and mail it with a copy of the signed agreement to:

Zhang & Attorneys, L.P.  
9999 Bellaire Blvd, Suite 920,  
Houston, TX 77036